



Parks and Recreation PAVILION / FIELD RENTAL PERMIT

☐ Big Mound Park ☐ Post Family Park ☐ Booker Park ☐ Other: _____

Field(s): _____ Pavilion\shelter(s): _____

Date(s) Requested: _____

Estimated Attendance: _____

Rental Hours: _____ (am \ pm) to _____ (am \ pm)

Name of Applicant _____ Date of Application _____

Home Address _____

Phone _____ / _____ / _____ (Work \ Home \ Mobile)

Email Address _____

Organization Name _____

Organization Address _____

Phone _____ / _____ / _____ (Work \ Home \ Mobile)

Email Address _____

Purpose of Event _____

Is this organization ☐ Profit ☐ Non-profit ☐ Village Agency ☐ Other

Will fees be collected? ☐ Yes ☐ No

Will sound equipment be used? ☐ Yes ☐ No If so what Kind? _____

Will Food be sold? ☐ Yes ☐ No Will any Items be sold? ☐ Yes ☐ No

List any additional equipment you request approval to bring to the park (i.e Bounce House, Tents, etc.)

Special Consideration: The undersigned certifies that he or she has received and is familiar with the rules, regulations and responsibilities as a renter of Village facilities, parks and equipment, and that the same will be enforced and honored by the renter or representative of the renting organization. The undersigned further certifies that he or she is a legally authorized representative of the renting organization and has the legal authority to submit this application and to enter into binding contracts on behalf of the group or renting organization. The undersigned certifies that the information furnished in this application is true and correct to the best of the undersigned's knowledge and information. The undersigned acknowledges that issuance of a permit for rental of parks and facilities and recreational equipment is contingent upon approval of this application by the Parks Superintendent or Designee of the Department of Parks and Recreation. Permit will not be approved unless all fees due are paid.

Signature of Applicant: _____ Date: _____

Print Name: _____

FOR OFFICE USE ONLY

Minimum fees based on application ☐ Resident ☐ Non-resident

Rental rate \$ _____ Number of dates: _____ Total Rental: \$ _____

Staff Fee: \$ _____

Total Due: \$ _____

Damage Deposit: \$ _____

Checks are to be made payable to "VILLAGE OF INDIANTOWN"

Amount Paid: \$ ☐ Cash ☐ Money Order ☐ Check # _____ Date _____

Balance Due \$ ☐ Cash ☐ Money Order ☐ Check # _____ Date _____

Payment of fees for parks is due no later than 30 days prior to reservation date.

Insurance verification: _____

☐ Approved ☐ Not approved Reason: _____

Parks Superintendent _____ Date: _____

Equipment and park site listed above have been reserved. Should you have a problem on the day of the reservation please call this emergency number.

Name/Title: _____

Phone Number: (____) _____